



Post 3 Bookkeeping & Expense Tracking +

Your Check List

Set up Seperate Business banking account.

Call your bank to find out that exact paperwork you will need to set this up ahead of time.

Write down your bank account number + routing number here

Sign up for QuickBooks online

User Name _____ PW _____

Downlaod Quickbooks App on your phone

List People who can help with these steps:

List of Accountants / Bookkeepers to contact:



